*Instructions (remove): Please complete this document and submit it to techtransfer.materials@imdea.org within 15 days of completing the external consultancy support.*

|  |  |
| --- | --- |
| **Project title and acronym** |  |
| **Project duration in months** |  |
| **Project start date** |  |
| **Funding amount approved** |  |
| **Applicant data[[1]](#footnote-1)** |  |
| **Applicant email** |  |
| **Applicant research group** |  |
| **External consultancy provider[[2]](#footnote-2)** |  |
| **Start and end dates of the external consultancy service** |  |

**1. ACTIVITIES CONDUCTED** (1/2 page)

*Instructions (remove): Provide a summary of the activities carried out.*

Your text here.

**2. RESULTS AND ACTION PLAN** (2-3 pages)

*Instructions (remove): Summarize* ***all*** *the following aspects and include others you may consider relevant:*

* ***Knowledge gaps*** *identified: What market or technical gaps were uncovered?*
* ***Problem-solution fit****: how was the problem-solution alignment refined?*
* ***Customer discovery****: were any stakeholders or potential customers identified or prepared for engagement?*
* ***Action plan****: what steps were defined for further development? what recommendations did the consultancy provide regarding the next steps?* ***Has the original work plan of your project been modified*** *as a result of the support service provided? If yes, indicate the modifications to the original work plan submitted to this call.*

Your text here.

**3. REFLECTIONS AND LESSONS LEARNED** (1 page)

*Instructions (remove): Summarize* ***all*** *the following aspects and include others you may consider relevant:*

* *What were the most valuable aspects of the external consultancy support?*
* *What aspects of the external consultancy support can be improved? Suggest ways to maximize the impact of consultancy services in future calls.*
* *How has the team’s understanding of commercialization challenges improved? How the consultancy support influenced your confidence in commercializing the technology? What skills or knowledge gained will be applied in the project submitted to this call?*

Your text here.

**4. EVALUATION**

*Instructions (remove): Please rate the following aspects of the consultancy support on a scale from 1 (very poor) to 10 (excellent):*

|  |  |
| --- | --- |
| **Aspect** | **Score** *(1 (very poor) to 10 (excellent))* |
| **Quality of advice:** How helpful and relevant was the advice provided? |  |
| **Clarity of communication:** How clearly were the concepts, recommendations, and feedback communicated? |  |
| **Relevance to project needs:** How well the specific needs and challenges of your project were addressed? |  |
| **Quality of the resources provided:** How useful and well-prepared were the materials and resources provided? |  |
| **Overall satisfaction:** How satisfied are you with the services provided? |  |

Short text providing qualitative comments or context for your ratings here.

1. Name, Surname and Professional category (Research Assistant, Research Associate, etc.). [↑](#footnote-ref-1)
2. Name of the consultancy organization or individual providing the support [↑](#footnote-ref-2)